

DOUGLAS COUNTY FREE FAIR
July 26 – July 31, 2021
Vendor's Reservation
DUE BY JUNE 30, 2021
ABSOLUTELY NO REFUNDS

Exhibitor's Business _____

Contact Person _____

Phone Number _____

Address _____
Street and/or Box City State and Zip

Email Address _____

What items will you offer for sale? _____

Please initial the following statements. By doing so, you agree/acknowledge that you have read all statements and agree to abide by them as set forth:

1. This agreement between the exhibitor and the Douglas County Fair Board shall
 - a. be effective upon being signed by person or company reserving space. _____ (initials)
2. Commercial exhibitor rents from Douglas County Fair Board booth space at the
 - a. Douglas County Fair Grounds during the Douglas County Fair, July 26 thru
 - b. July 31, 2021. _____ (initials)
3. All booth space is outside and is 15' X 15'. _____ (initials)
4. Food vendors may not sell hamburgers, cheeseburgers, hotdogs, walking tacos, taco salads or cotton candy. _____ (initials)
5. Exhibitor agrees to: a.)Provide all needed materials for construction of booths, b.) may not construct anything in a permanent manner, c.) leave grounds in the same physical conditions as when
 - a. received. _____ (initials)
6. ALL BOOTH RENT MUST BE PAID IN FULL AT THE TIME THIS AGREEMENT IS SIGNED. SPACES ARE AVAILABLE ON A FIRST COME, FIRST SERVE BASIS. _____ (initials)
7. There will be no refund of rent, unless the fair is not held or the Fair Board cannot provide the booth space. The exhibitor's rent shall be refunded and this agreement shall be released from liability and further obligation thereunder. _____ (initials)
8. Booth spaces measure 15 X 15 feet. If more is needed for a truck or trailer, plan on renting more than one space. Any booth over 15 X 15 feet space will be charged \$20.00 for every 1 X 15 feet over the allowance. NO EXCEPTIONS. _____ (initials)

Booth spaces rent is \$300.00 plus \$20.00 for each additional 1 X 15 foot used over the 15 X 15 space for food vendors. Booth spaces rent is \$250.00 plus \$20.00 for each additional 1 X 15 foot used over the 15 X 15 space for all other commercial vendors.

Extra electricity charge of \$15 per booth space for 20 amp. 110 volt, or \$50 per booth space for 50 amp. 220 volt (six spaces available).

ADDITIONAL RULES

- 1. Payment for booth space will be accepted in advance by check, or money order. Payments received after June 30 will have to be made by money order, cash, or certified bank check. No personal checks will be accepted after June 30.**
2. Exhibitor's booths shall be operated no later than 11 p.m. during the fair.
3. All booths must be in place by 5 p.m. on Monday, July 26.
4. Exhibitors must have a representative in their booth from 5 p.m. to 10 p.m. each "fair day", or 15 minutes after the conclusion of the nightly entertainment on Friday and Saturday nights.
5. Exhibitor agrees to indemnify and hold harmless the Fair Board, Douglas County Commissioners, and their agents and employees, from and against all claims, damages, losses and expenses, (including reasonable attorney fees, to the extent allowed by law) arising out of the use and rental of Douglas County Fair Ground facilities, which is 10 bodily injury, illness, or death, or for property damage, and including the loss of use, and 2) caused in who or in part by our negligent act or omission.
6. Exhibitor cannot sublease space.
7. All materials concerning your business must be kept within your booth space. Eating space for fair attendees is provided outside of Building 21 and at the picnic area by the carnival. No eating spaces will be allowed at fair booth.
8. If RV's and/or camper facilities are needed, please advise (space limited).
- 9. Extension cords must be minimum size of 12-2 with a ground. Extension cannot exceed 50 feet in length. Only one extension cord per electrical fee will be allowed. The fee is \$15 for each cord of a 20 amp, 110 volt, or \$50 for each cord of a 50 amp, 220 volt hookup.**
10. Vendors needing electrical hook-ups must be in compliance with the National Electric Code for recreational vehicles.
11. Fair Board and/or local law enforcement officials have the right to ban the sale of any item or items at their discretion.
- 12. ABSOLUTELY NO TABLES AND/OR CHAIRS WILL BE FURNISHED. YOU MUST BRING YOUR OWN. Vendors must also provide their own electrical cords and hoses for water.**
13. All vendors must turn in a certificate of insurance with reservation. Insurance must show proof of liability with the Douglas County Fair Board as co-insured in the amount of \$500,000.

We, the vendors, agree to abide by all rules and policies in this document along with past precedents set by the Douglas County Fair Board. By signing you agree to adhere to said rules under penalty of removal from the fair.

Signature

Date

FINANCIAL INFORMATION

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Extra electricity charge of \$15 per booth space for 20 amp. 110 volt, or \$50 per booth space for 50 amp. 220 volt (six spaces available).

Number of spaces you are renting: _____

Electricity Charge:

_____ 110 V

_____ 220 V

TOTAL COST: _____

Remit payment to:
Douglas County Fair Board
2110 Harper St
Lawrence KS 66046